

**RENTAL PRE-ARRIVAL FORM**

Revised 9/4/2025

Sandy Shores Owners' Association, Inc.  
459 Sandy Shores Road - 9E  
Warren, ME 04864

**This Pre-Arrival form for renters must be completed and delivered to Sandy Shores Owners' Association (SSOA) at least two weeks prior to arrival.**

**Policy Extract.** Minimum Rental Period is 30 days. Renter's RVs must be no less than 20 feet in length, with fully functional, self-contained bathroom and kitchen facilities. Pop-ups, slide in truck campers, tents or tent campers are not allowed. RVs more than 10 years old are not permitted without prior Board approval. If the RV is more than 10 years old, current pictures of the front, rear, and both sides, showing that the unit is in good repair and does not detract from the appearance of our resort, must be sent along with the Rental Pre-Arrival form.

**Renting Owners.** Owners pay the \$20 rental fee, covering time and paperwork for the renters. Any and all Maine taxes, currently 9% on short-term rentals (anything less than seasonal), associated with the rental of any lot in Sandy Shores are the responsibility of the lot owner. The owner must arrange for someone to meet the renter to show them the lot and ensure the RV is parked to comply with the minimum 10 feet front and side setbacks. Please notify the Sandy Shores Board of the person who will meet your renter upon their arrival.

**Renter.** Fill out this form and email to [sandyshoresrvresort@gmail.com](mailto:sandyshoresrvresort@gmail.com) **at least two weeks prior to arrival.** Once approved, the renter and owner will receive a Confirmation of Rental Approval email along with helpful information and pool rules.

Name \_\_\_\_\_

Address \_\_\_\_\_

Cell phone number \_\_\_\_\_ Email address \_\_\_\_\_

Emergency Contact Information (Name, Relationship and Tel #):

\_\_\_\_\_

Site # \_\_\_\_\_ Date Arriving \_\_\_\_\_ Date Departing \_\_\_\_\_

Number of People \_\_\_\_\_ Pets (maximum of 2 & type) \_\_\_\_\_

Manufacturer and Type of Unit \_\_\_\_\_

Year of Unit: (Pictures required if older than 10 yrs.) \_\_\_\_\_

Length of Unit \_\_\_\_\_ RV License Plate # \_\_\_\_\_

Tow Vehicle if applicable \_\_\_\_\_ Tow Vehicle License Plate # \_\_\_\_\_

**Seasonal Renters:** Attach copy of your Seasonal Lease and the Declaration Page(s) of your RV insurance policy.